

Introduction of Reviewers Group

The reviewers group, as one of the ACEE groups, consists of a large number of excellent reviewers. We seek your assistance as expert reviewer for ACEE conferences. As many of you may have experienced yourself in the past, reviewing for ACEE conferences is a great experience but also a demanding undertaking - the success and quality of ACEE conferences, to a very large degree, depends on the quality of the reviews.

In recognition of your efforts, your name will be listed in ACEE conference technical committee. We offer many benefits below for our reviewers.

Benefits as a reviewer:

1. Stay up to date with the latest developments in your field.
2. Be recognized as a sign that you are progressing in your career.
3. Become part of ACEE conference community.
4. Receive ACEE Outstanding Reviewer Awards, including USD300 cash prize and an electronic certificate. Reviewers will earn points for reviews that are completed. The ACEE conference editor will assign 4-6 points for a review based on its degree of usefulness. Reviewers who provide detailed, constructive, tactful feedback in a timely manner will earn points more quickly than those who submit brief, vague, inappropriate statements. Reviewers will accumulate points which have no expiration date. Once a reviewer accumulates 60 points, he/she can redeem them for USD300 and an electronic certificate of ACEE Outstanding Reviewer.
5. Get minimum 10% discounts on conference registration.

Reviewer's Qualifications:

- PhD level or above,
- Active researchers in the related field,
- At least have one or more recent publications in peer-reviewed journals.

Reviewer's Responsibilities:

- Keep the manuscripts to be reviewed as confidential documents,
- Give constructive review comments, not just simple Accept or Reject,
- Send back the review comments within one to two weeks.

How to Join the Reviewers Group and start earning up to USD30 per paper review?

Step 1: To register at <http://www.canada-acee.org> if you are not ACEE user yet.

Step 2: To login at <http://www.canada-acee.org> if you have registered before.

Step 3: To click menu “Dashboard -> Reviewers Group (Join Now) ->Submit” to send your application for joining Reviewers Group.

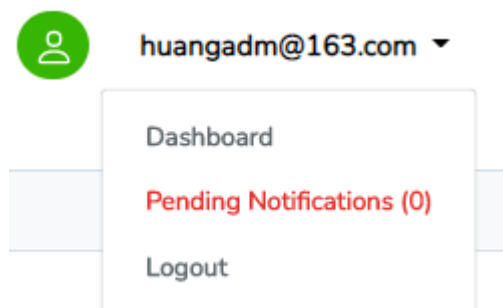


Fig. 1 User main menu



Fig.2 Submenu of GET INVOLVED

Join RG/CG/KSG



Fig.3 Reviewers Group option

Step 4: The ACEE administrator will review your application based on your personal information. **Please update your personal information by using menu “Dashboard -> User Info” in time so that ACEE can approve your application in a timely manner.** You can find all your applications through menu “Dashboard -> APPLICATIONS”.

Step 5: After your application has been approved, the REVIEWERS menu will show in your account.

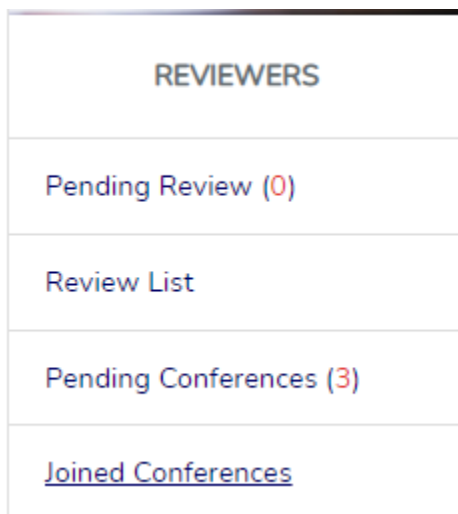


Fig. 4 REVIEWERS menu

Step 6: The Pending Conferences link contains a list of all the conferences you can join directly as a reviewer, is very import to you.

Pending Conferences

#	Conference Name	Conference Date Conference Venu	Website	Actions
1	2021 International Conference on Environment, Water, Energy and Power	24 Sep, 2021 - 26 Sep, 2021 Dalian, China	http://www.icewep.net/	Reviewer Application Deadline: 14 Jun, 2021 Join Now
2	2021 IEEE International Conference on Electronic Technology, Communication and Information	27 Aug, 2021 - 29 Aug, 2021 Changchun, China	http://www.icetci.org/	You have been the reviewer of this conference.
3	2021 IEEE 4th International Conference on Information Systems and Computer Aided Education	24 Sep, 2021 - 26 Sep, 2021 Dalian, China	http://www.iciscaae.org	Reviewer Application Deadline: 20 Jun, 2021 Join Now

Fig. 5 Pengding Conferences page

Helpful hints: You will automatically receive two points while joining a specific conference as a reviewer.

Step 7: Once you become a reviewer of a specific conference, you will receive invitation(s) to review article(s) for this conference. Of course, you can reject or accept review invitaion(s). If you accept the review invitation and return the review comments, you will be awarded 4-6 points based on its degree of usefulness.

Step 8: Once you accumulates 60 points, you can redeem them for USD300 and an electronic certificate of ACEE Outstanding Reviewer.